

Pennsylvania State Police



CLEAN Administration



INTRODUCTIONS

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What is CLEAN?

<u>Commonwealth Law Enforcement Assistance Network</u>

The CLEAN system is a statewide computerized information system established in September of 1971. The CLEAN system is a 24 hour a day, 7 days a week operation which provides the criminal justice/law enforcement communities with validated criminal justice information.

In the furtherance of officer safety and the administration of justice; ensure the secure delivery of timely, accurate and relevant criminal justice information to authorized agencies.



Act 79 of 2018

In October 2018, Governor Wolf signed Act 79 into law which made significant changes to the Protection From Abuse (PFA) Order requirements. The Act created new procedures regarding the relinquishment of firearms, ammunition, and other weapons by a defendant named in a PFA Order. Prior to this Act, firearms could be relinquished to a family member, friend, or county Sheriff's Office and defendants were allowed at least 30 days to comply with the relinquishment order. Effective April 10, 2019, Act 79 provides the following changes:



Changes:

- Firearms can no longer be given to friends or family for safekeeping;
- Firearms, ammunition, and other weapons can be relinquished to ANY law enforcement agency, Sheriff's Office, Federal Firearms Licensed dealers or a licensed commercial armory, and certain third parties;
- Firearms, ammunition, and other weapons must be relinquished within 24 hours of the issuance of a Final Protection Order or the service of a Temporary Protection Order, unless special circumstances exist.



Protection From Abuse Database (PFAD)

- The Protection From Abuse Database (PFAD) is a web-based application that has been modified from it's current use to encompass the new requirements of Act 79. Users include; Prothonotary/courts, state/municipal law enforcement, Sheriffs, Federal Firearms License holders and others.
- The new modifications incorporate the entire process from the creation of the PFA through its service by law enforcement, and finally the relinquishment and return of the firearms.
- PFAD will also send automatic messages using the Commonwealth Law Enforcement Assistance Network (CLEAN) to agencies notifying them of PFAs as they relate to firearms relinquishment.



Protection From Abuse Database (PFAD)

- PFAD will use the Commonwealth Law Enforcement Assistance Network (CLEAN) to send the following messages to the involved agencies:
 - A message advising that a PFA has been entered that requires a defendant to relinquish firearms in your area of responsibility within a specified time frame.
 - A message advising if no agency has made a PFAD entry (stating the required firearms were relinquished after the allotted time expires) and that an investigation by the agency having jurisdiction should begin.
 - A message stating a PFA with relinquished firearms has been dismissed/expired and the weapons can be returned.



Petition



Petition

The changes to creating and filing the petition are few, but include:

A question asking if the Defendant was ever determined to be a perpetrator in a Child Protective Services incident.

Has Defendant been determined to be a perpetrator in a founded or indicated report under the Child Protective Services Law, 23 Pa.C.S. §§ 6301 - 6386?

 $_{\bigcirc}$ Yes $_{\bigcirc}$ No $_{\bigcirc}$ Don't Know

If you answered Yes, what county's court or child protective services agency issued the founded or indicated report?

County Court/Agency



Femporary/Final Order

In order to enable new PFAD features designed to ensure that the Defendant relinquishes all restricted items in the required time frame (24 hours) check Relief 6 <u>AND</u> check the bottom box within that Relief.

FIREARMS, OTHER WEAPONS, OR AMMUNITION RESTRICTIONS:

Defendant is prohibited from possessing or acquiring any firearms for the duration of this order.

Defendant shall relinquish to the sheriff or the appropriate law enforcement agency the following firearm licenses owned or possessed by Defendant.



Defendant is directed to relinquish to the sheriff or the appropriate law enforcement agency any firearm, other weapon, or ammunition listed in Attachment A to Temporary Order, which is incorporated herein by reference, under Defendant's control or in Defendant's possession.



Temporary/Final Order

Temporary to a Final the Judge may remove the Weapon relinquishment

AM.PAPSPAW60.PA0220000

EXPIRED/DISMISSED PFA ORDER - DISPOSITION OF FIREARMS/WEAPONS

DEFENDANT: RICKY Nac

TXT

PLAINTIFF: Suzy Racer

Protection From Abuse Order #2021 TU 04710 was entered into the Protection From Abuse Database (PFAD). This order required the Defendant David Bean to relinquish firearms, ammunition and/or other weapons to the sheriff, appropriate law enforcement agency, or authorized third party for safekeeping.

On , this order was either dismissed or has expired.

Any firearms, ammunition and/or other weapons relinquished may now be returned to the appropriate owner/requestor through the submission and processing of a Firearm Release Request (SP 4-410) through PFAD.

Release is subject to the recipient not having any prohibitors or firearms disabilities as determined by a PICS Background Check.

The above date is to be used to calculate the start of the abandonment process provided for in Title 23 of the Pennsylvania Consolidate Statutes Section 6128, Abandonment of firearms, weapons or ammunition.

Assistance on how to access and use the Firearm Release Request (SP 4-410) form through PFAD can be found by going to: https://www.pfad.pa.gov/System/UserManual

Defendant still must pass a PICS check before weapons are returned



Temporary/Final Order

Another addition to the Temporary Order is Relief 8, requiring that the Plaintiff will have a law enforcement escort to retrieve belongings while the Defendant is being served.

The Pennsylvania State Police, the municipal police, or the sheriff shall accompany Plaintiff to his or her residence to retrieve personal belongings or accompany Plaintiff while the petition or order is served on Defendant.



Temporary Order

For Relief 9, selecting where certified copies of the order are to be routed is now completed by drop down menu.

✓ 9 A certified copy of this order shall be provided to the sheriff or police department where Plaintiff resides and any other agency specified hereafter:

County	Cumberland •	and the Defendants PD
ORI	- Select -	•
	Add	
ORI Nar	me	Custom Delete ORI



Temporary Order

First select the county where the agency is located. Then scroll to the desired agency, or start typing in the space provided to search.

- Select -	4
^	
OTHER	
CAMP HILL	
CARLISLE	
CARLISLE AREA SCHOOL DIST PD	1
	¢

Select the agency and click Add. This adds the agency to the routing list. Image: 9 A certified copy of this order shall be provided to the sheriff or police department where Plaintiff resides and any other agency specified hereafter:

County	Dauphin •		
ORI	DAUPHIN COUNTY SHERIFF		
	Add		
ORI Nar	ne	Custom ORI	Delete
LOWER F	PAXTON TWP	Ν	Delete
MILLERS	BURG	Ν	Delete



Temporary Order

Manual additions can be added by selecting OTHER.

When OTHER is selected a blank field will appear to add the agency that needs a copy of the order.

Click Add to add the agency to the list.

A certified copy of this order shall be provided to the sheriff or police department where Plaintiff resides and any other agency specified hereafter:

County	Dauphin •	
ORI	OTHER	Ţ
	Hippy Hop PD	X
	Add	

*Out of State agencies are not notified of PA Protection from Abuse Orders and Gun Relinquishments required.



Temporary Order

Agencies are added in this fashion so (if Relief 6 is selected and the checkbox at the bottom of Relief 6 is selected) the system will generate automated CLEAN messages which will be sent to the Primary ORI of the agencies listed.

Any agencies that were manually entered will NOT receive automated messages. These are any agencies listed with Custom ORI = Y.

ORI	OTHER .		
	Hippy Hop PD		
	Add		
ORI Na	ime	Custom ORI	Delete
LOWER	PAXTON TWP	N	Delete
DAUPHI	N COUNTY	N	Delete
DAUPHI	N COUNTY SHERIFF	N	Delete
Hippy He	op PD	Y	Delete



Temporary Order

This will not need to be used often AS

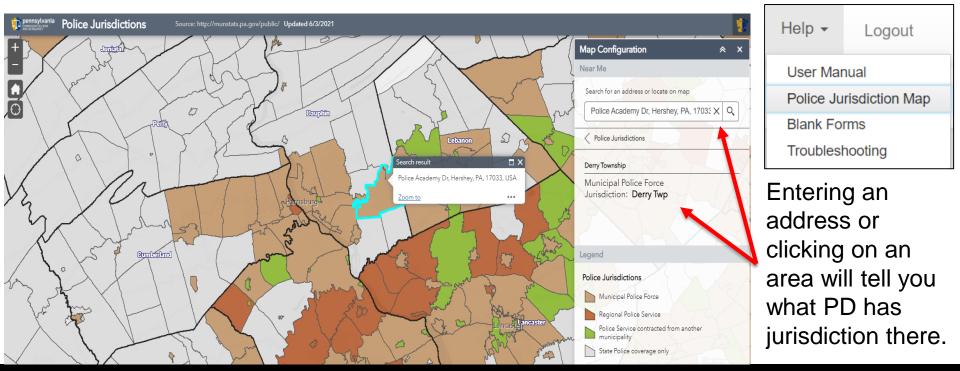
All Police Departments in PA are available in the Drop down and will not need to be entered in the other category

ORI	OTHER		
	Hippy Hop PD		
	Add		
ORI Na	me	Custom ORI	Delete
LOWER	PAXTON TWP	N	Delete
DAUPHI	N COUNTY	N	Delete
DAUPHI	N COUNTY SHERIFF	N	Delete
Нірру Но	p PD	Y	Delete



Temporary Order

This interactive map can assist determining where the copies are to go. This map can be found on the PFAD Website under the Help menu>Police Jurisdiction Map.





Final Order



Final Order

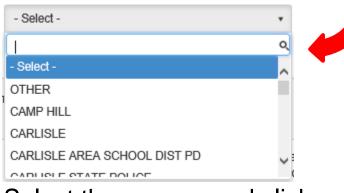
For Relief 13, selecting where certified copies of the order are to be routed is now completed by drop down menu.

⊻ 13	A certified copy of this Order shall be provided to the police department where Plaint specified hereafter:			e Plaintiff resides and any other agency	
	County ORI	Dauphin	•		This if for the Plaintiffs and the Defendants PD
		SELECT		•	
		Add			
	ORI Na	me		Custom Dele ORI	ete



Final Order

First select the county where the agency is located. Then scroll to the desired agency, or start typing in the space provided to search.



Select the agency and click Add. This adds the agency to the routing list.

⊻ 13	A certified copy of this Order shall be provided to the police department where Plaintiff resides and a specified hereafter:				
	County	Dauphin	•		
	ORI	SELECT		¥	
		Add			
	ORI Name			Custom ORI	Delete
	LOWER	PAXTON TWP		Ν	Delete
	MILLER	SBURG		Ν	Delete
	DAUPHI	N COUNTY SHERIFF		Ν	Delete



Final Order

Manual additions can be added by selecting OTHER.

When OTHER is selected a blank field will appear to add the agency that needs a copy of the order.

√ 13	A certified copy of this Order shall be provided to the police department where Plaintiff resides and any other agency					
	specified h	nereafter:				
	County	Daunhin	•			

ORI	OTHER	Ţ	
	Hippy Hop PD	X	
	Add		

Click Add to add the ^{*Out} of State agencies are not notified of PA Protection from Abuse Orders and Gun Relinquishments required. agency to the list.



Final Order

Agencies are added in this fashion so (if Relief 6 is selected and the checkbox at the bottom of Relief 6 is selected) the system will generate automated CLEAN messages which will be sent to the Primary ORI of the agencies listed.

Any agencies that were manually entered will NOT receive automated messages. These are any agencies listed with Custom ORI = Y.

ORI	OTHER	•	
	Hippy Hop PD]	
	Add		
ORI Na	ime	Custom ORI	Delete
UPPER	ALLEN TWP	N	Delete
CUMBE	RLAND COUNTY SHERIFF	N	Delete
CARLIS	LE STATE POLICE	N	Delete
Hippy Ho	op PD	Y	Delete



Final Order

This will not need to be used often AS

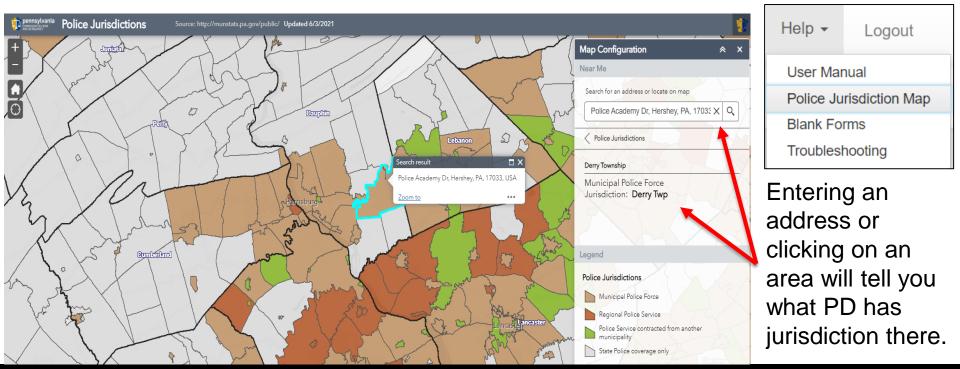
All Police Departments in PA are available in the Drop down and will not need to be entered in the other category

ORI	OTHER •		
	Hippy Hop PD		
	Add		
ORI Na	me	Custom ORI	Delete
LOWER	PAXTON TWP	N	Delete
DAUPHI	N COUNTY	N	Delete
DAUPHI	N COUNTY SHERIFF	N	Delete
Нірру Но	p PD	Y	Delete



Final Order

This interactive map can assist determining where the copies are to go. This map can be found on the PFAD Website under the Help menu>Police Jurisdiction Map.





Temporary/Final Order

When filing a Final Order, if Relief 6 and the bottom checkbox in Relief 6 are checked, then the time frame that the Defendant has for relinquishment will appear on this screen.

The default is 24 hours and cannot be less. Hours above 24 must be court-ordered.

File Order

WARNING: Once the document is "FILED", it cannot be edited. Are you sure you want to file this document?

Cancel the Filing Process

E	dit Unfiled Order	Back To	Case Histo	bry
File the Order				
Enter a date and time	3/21/2019 8:0	00 AM	II •	Set to Today and Now
Number of Hours to F	Relinquish Weapo	ons: 24		

File this Document



Temporary/Final Order

If a timeframe for relinquishment in a Final Order was present on the previous screen, then the time frame the Defendant has for relinquishment will appear on this screen.

	Search Again Add Orde	er				
Docket # dau00111	Temporary Order	Active	Filed on 3/20/2019			
	Effective on 3/20/2019					
PFAD #	Number of Hours to Relinquish Weapons: 24					
<d006486604v< td=""><td>DCD Detechant</td><td></td><td>2/20/2010</td></d006486604v<>	DCD Detechant		2/20/2010			
.	PSP Datasheet	PRIMARY CLEAN SCREEN	3/20/2019			
County		SUCCESSFUL				
[PFAD}	Attachment A	Filed	Filed on			
	Attachment A	Filed	Filed on			
Plaintiff			3/20/2019			
Snap Shot						
Defendant						

COMMONWEALTH LAW ENFORCEMENT ASSISTANCE NETWORK

Slap Shot



Temporary/Final Order

When a PFA is ordered with the previously mentioned Relief 6 checkboxes checked, the below message is sent to all of agencies listed in Relief 9 for a Temporary Order and Relief 13 for a Final Order.

WEAPON RELINQUISHMENT ORDERED COMPLIANCE REQUIRED BY BELOW DATE

DEFENDANT: Joe Smith

PLAINTIFF: Joann Smith

Protection From Abuse Order #xxxxx has been entered into the Protection From Abuse Database (PFAD).

This order requires the Defendant Joe Smith to relinquish firearms, ammunition and/or other weapons to the sheriff, the appropriate law enforcement agency or authorized third party for safekeeping by April 21, 2020.

Any entity receiving the weapons from the Defendant should immediately enter them into PFAD using the Relinquish of Firearms Receipt (SP 4-411).

Assistance on how to access and use the Relinquish of Firearms Receipt (SP 4-411) form through PFAD can be found by going to: https://www.pfad.pa.gov/System/UserManual



Temporary/Final Order

When the Defendant fails to relinguish items in the time allotted, the below CLEAN message is sent to all agencies listed in Relief 9 for a Temporary Order and Relief 13 for a Final Order. These messages repeat every day until the items are relinquished. A copy is emailed to the user who entered the PFA.

*This will not appear if the Defendant previously relinquished weapons for this case.

DEFENDANT: Joe Smith

PLAINTIFF: Joan Smith

The agency having jurisdiction where the Defendant resides must investigate

Protection From Abuse Order #xxxxx was entered into the Protection From Abuse Database (PEAD). This order required the Defendant Joe Smith to relinguish firearms, ammunition and/or other weapons to the sheriff, appropriate law enforcement agency, or authorized third party for safekeeping by September 11, 2019.

An investigation shall be initiated by the appropriate law enforcement agency having primary jurisdiction for a possible violation of Title 18 of the Pennsylvania Consolidated Statutes Section 6105, Persons not to possess, use, manufacture, control, sell or transfer firearms.

In accordance with Act 79 of 2018, the Plaintiff and Court shall also be notified by the appropriate law enforcement agency having primary jurisdiction that the Defendant failed to relinguish his/her firearms as required.

Assistance on how to update PFAD for Act 79 can be found by going to: https://www.pfad.pa.gov/System/UserManual

Your agency will continue to receive this message every 24 hours until the proper action is taken in PFAD.



Location of Forms

Help 🗸	Logout		
User Manual			
Blank Forms			
Troubleshooting			

PERFORMANC SOLUTIONS

Paper forms that are mentioned in this training are accessed in PFAD in the Help menu.

Printable versions of all the forms needed for relinquishment of items and their release are also available online at:

https://www.psp.pa.gov/law-enforcementservices/Pages/Commonwealth-Law-Enforcement-Assistance-Network.aspx

CLEAN

The Commonwealth Law Enforcement Assistance Network (CLEAN) is used by the Commonwealth's criminal justice agencies to access driver license and motor vehicle information, state criminal history record information maintained in the Pennsylvania State Police Central Repository, the Commonwealth's central registry for Protection from Abuse orders, "hot" (stolen and wanted) files, law enforcement messaging capabilities, and a host of other services. CLEAN is Pennsylvania's conduit to NCIC, the FBIS National Crime Information Center, and to Niets, the International Justice and Public Safety Information Sharing Network.			UNCH PAD
CLEAN maintains connections to over forty other networks, including the Pennsylvania Justice Network [JNET]. JNET interfaces with CLEAN to access criminal history information, arrest data, protection from abuse information, and "hot" files. CLEAN handles 1.9 to 2.1 million transactions daily with an average turnaround time of 2.5 seconds each.			CJIS Documents
CLEAN access and the use of criminal justice systems and information is restricted to criminal justice agencies. The CLEAN Administrative Sociation in PSPs Bureau of Communications and Information Services is responsible to the PBIs Criminal Justice Information Services (CJIS) Division to ensure that NCIC regulations are enforced among Pennsylvania NCIC users. In addition, the CLEAN Administrative Socion prescribes regulations for CLEAN system use, conducts user training, audits transactions to maintain system security and discipline, and investigates allegations of misuse of information systems.	&	Documents Home » PFA-Protection From Abuse	
Act 79 of 2018:		Showing Docur	ments in: PFA-Protection From Abuse
SP 4-382 Affidavit for Safekeeping by Third Party for Relinquishment of Firearms (PDF)		Affidavit for Dealer Relinguishment	Affidavit for Third Party Safekeeping
SP 4-383B Affidavit Relinquishment of Firearms to Dealer Pursuant to Protection from Abuse Order (PDF)		Amdavit for Dealer Relinquishment	Amdavit for Third Party Sarekeeping
SP 4-410 Firearm Release Request (PDF) SP 4-411 Relinguishment of Firearms Receipt (PDF)		🗾 Attachment A Final	Attachment A for Petition
SP 4-411A Relinquishment of Firearms Receipt (Continuation Page) (PDF)		📰 Attachment A Temporary	Firearm Release
PFA Temp (PDF)		Law Enforcement Partners Letter	Notice of Hearing and Petition
Attachment A temp (PDF)			
PFA Notice of Hearing and Petition (PDF)		PFA Final	PFA Temporary
Attachment A to petition (PDF)		Relinquishment Receipt	Relinguishment Receipt Continuation
PFA Final (PDF)			
Attachment A final (PDF)		COPYRIGHT ©	2018 PEAK PERFORMANCE SOLUTIONS

CJIS Launch Pad > CJIS Documents > PFA-Protection From Abuse

PENNSYLVANIA STATE POLICE



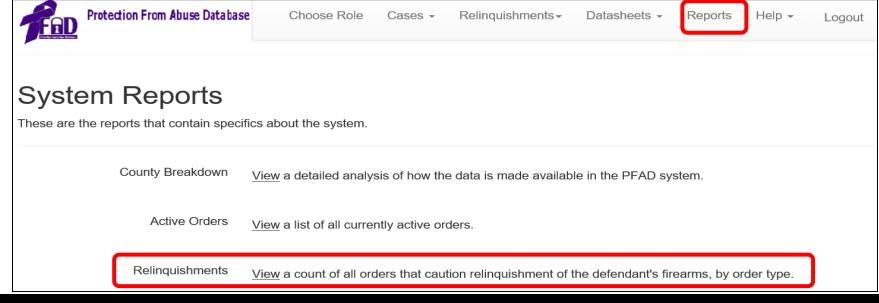
Relinquishment Reports



Relinquishment Reports

Relinquishment reports can be found in the Reports section of the menu bar. This report makes it easy to see which PFAs your agency is receiving notifications for as well as which PFAs your agency may be responsible for.

You can select if you want to look at all relinquishments or just ones completed by your agency.





- The Relinquishment Report can be run for individual counties or statewide.
- The ORI can be selected for one agency or all agencies in the selected county.
- The Date Range selection searches the <u>last update</u> made to the order. Therefore results can show orders older than the range requested, but the last change to the order was made <u>within</u> your selected date range.



Relinquishment Reports

PFAD Cases	s Cautioning Relinquishn	nent			
From: 04/01	/2019 To: 07/01/2019			i	
County	Cases Requiring Weapon Relinquishment	Cases Completed Weapon Relinquishment		•	Cases With No LE Action or No Relinquishment Receipt
Dauphin	<u>153</u>		96	<u>57</u>	4

The results will be displayed showing:

- Total cases that require relinquishment
- The number of those total cases that have Weapons Relinquishment Receipts.
- The number of those total cases that have no Relinquishment Receipts that include the use of the "Disable Non-Compliance Notifications" checkbox.
- The number of those total cases with no action taken regards to the weapons.

Clicking on the number will display the records.



Relinquishment Reports

The records are listed that include the agencies that receive notifications for each PFA that requires a weapon relinquishment.

Clicking on the blue **PFAD Number** will open a new window for the actual case. PFAD Cases Requiring Weapon Relinquishments

County	Docket Number	PFAD Number	Date	Defendant Name	Agencies Notified
Cumberland	22552255	XD006487948K	04/05/19	ROBERT NOGUNS	CARLISLE STATE POLICE, CUMBERLAND COUNTY SHERIFF
Cumberland	55443322	<u>QH006488531C</u>	06/20/19	EDWARD ROONEY	Lower Paxton TWP, Millersburg, Dauphin County Sheriff
Cumberland	90210	<u>FS006486762G</u>	03/22/19	JAMES KIRK	MECHANICSBURG, UPPER ALLEN TWP, CARLISLE STATE POLICE, CUMBERLAND COUNTY SHERIFF
Cumberland	D0CK3T	FR006487392E	03/31/19	WILLIAM BODDY	UPPER ALLEN TWP, CARLISLE STATE POLICE, CUMBERLAND COUNTY SHERIFF
Cumberland	ncc1701c	<u>BJ006486641R</u>	03/21/19	JOHN ROMULAN	MECHANICSBURG, UPPER ALLEN TWP, CARLISLE STATE POLICE, CUMBERLAND COUNTY SHERIFF

The agency responsible to ensure that the defendant relinquishes their weapons is the agency who has primary jurisdiction where the defendant lives.



Relinquishment Reports

PFAD Cases Requiring Weapon Relinquishments

The Prothonotary or Agency responsible in the county to enter orders into the PFAD system are the ones who select which agencies are to be notified.

County	Docket Number	PFAD Number	Date	Defendant Name	Agencies Notified
Cumberland	22552255	XD006487948K	04/05/19	ROBERT NOGUNS	CARLISLE STATE POLICE, CUMBERLAND COUNTY SHERIFF
Cumberland	55443322	<u>QH006488531C</u>	06/20/19	EDWARD ROONEY	LOWER PAXTON TWP, MILLERSBURG, DAUPHIN COUNTY SHERIFF
Cumberland	90210	<u>FS006486762G</u>	03/22/19	JAMES KIRK	MECHANICSBURG, UPPEI ALLEN TWP, CARLISLE STATE POLICE, CUMBERLAND COUNTY SHERIFF
Cumberland	D0CK3T	FR006487392E	03/31/19	WILLIAM BODDY	UPPER ALLEN TWP, CARLISLE STATE POLICE, CUMBERLAND COUNTY SHERIFF
Cumberland	ncc1701c	<u>BJ006486641R</u>	03/21/19	JOHN ROMULAN	MECHANICSBURG, UPPEI ALLEN TWP, CARLISLE STATE POLICE, CUMBERLAND COUNTY SHERIFF



Relinquishment Reports

Clicking on the blue **PFAD Number** allows quick access to the case so you may gather more information as well as adding any further orders to the case.

Cumberland	90210	FS006486762G	03/22/19	James Kirk	MECHANICSBUF ALLEN TWP, CAI STATE POLICE, CUMBERLAND C SHERIFF	RLISLE
Beta Protection f	From Abuse Database	Choose Role Cases - Search Again Add Order	Datasheets 🗸	Administrative - Repo	rts Help + Log	out
Docket # 90210 PFAD # FS006486762G		Most Recent Effective Ord <u>Final Order</u> Expires 3/30/2022, Last Edite		9		
County Cumberland Plaintiff Christine Chapel	E	Final Order Effective on 3/30/2019 , Expires Number of Hours to Relinquish V		Fil	ed on 3/30/2019	View Order View Snapshot Delete Send Datasheet
Defendant James Kirk Supplemental Informat Change Docket Numb		Attachment A	Filed	Fil	ed on 3/30/2019	View Order View Snapshot Delete



Once the Transfer to PSP button in selected a CLEAN Message goes to the PSP Station in the county who processes the PFA's for the county letting them know they have a PFA to process.

Transfer Datasheet to PSP

Use the option below to transfer the datasheet to the PA state police.

Comments for PSP:

(optional)

Do not enter any comments unless you have important information for the PA State Police about this order.

Transfer to PSP



Defendants without a Date of Birth, Sex and Race will only be entered into the PA Protection From Abuse Registry.

This means that out of state Law Enforcement/Criminal Justice Agencies when having contact with the Defendant will not know the Defendant has a PFA in PA.

If the Defendant attempts to purchase a weapon in another state that state may approve the purchase.



Minor Protected Person's

Minor Protected Persons complete names should be entered on the PFA. If initials are used Law Enforcement cannot properly enforce the PFA. This also creates another step for PSP Personnel entering the PFA to reach out to get the victims names in order for the order to be enforced.

The Statewide Case Records Public Access Policy of the Unified Judicial System Of PA section 7.0 does not apply to PFA's (the public access policy applies to documents filed at the courts, not documents produced by the court)

Do all Protection From Abuse Orders need to be filed with a confidential information form or redacted?

Answer: Court-generated documents (Protection From Abuse Orders) are exempt from Section 7.0.



Any issues can be addressed to the Public Safety Delivery Center Help Desk at 1-877-777-3375